

# AITKIN COUNTY BOARD

August 23, 2022

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to approve submission of the Leadership Boost Grant.

**Leadership Boost Grant**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members present voted to approve submission of the DEED Child Care Grant.

**DEED Child Care Grant**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve Amish Community Cemetery Plat.

**Amish Community Cemetery Plat**

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members present voted to approve FRF Request – Long Lake Conservation Center.

**FRF Request – Long Lake Conservation Center**

Jessica Seibert, County Administrator updated the Board on the following:

**Administrator Updates**

- Monthly Department Head Meeting
- Canvassing Board
- Working on Legislative Priorities Document and CIP
- Facilities Meeting
- Budget

The Board discussed: Snake River 1W1P, Facilities, Historical Society, Water Planning Taskforce, Aitkin EDA, Canvassing Board.

**Board Discussion**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to close the meeting under MN Statute 13D.03 Subd.1(b) Labor Negotiations at 12:28 p.m.

**Close Meeting under MN Statute 13D.03 Subd.1(b) Labor Negotiations**

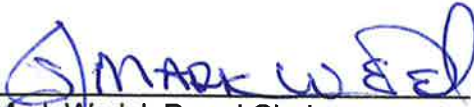
Chairman J. Mark Wedel left the meeting at 1:02 p.m.


Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to reopen the meeting at 1:06 p.m.

**Reopen meeting**

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to adjourn the meeting at 1:07 p.m. until Tuesday, September 13, 2022 at the Aitkin County Government Center.

**Adjourn**

  
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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

The Aitkin County Board of Commissioners met this 23<sup>rd</sup> day of August, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.

Motion made by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all voting yes to approve the August 23, 2022 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING**

**Attendance**

The Aitkin County Board of Commissioners met this 23<sup>rd</sup> day of August 2022, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Don Niemi, Laurie Westerlund and Anne Marcotte. Others present included: Health & Human Services Director Cynthia Bennett, Administrative Assistant to the H&HS Director Paula Arimborgo and County Administrator Jessica Seibert. Others present included: H&HS Supervisors Erin Melz and Carli Goble, H&HS Public Health Educator Hannah Colby, CARE Executive Director Lynne Jacobs, H&HS Financial Worker Janet Hatfield and other public guests. Joining via WebEx: Admin/HR Administrative Assistant Brittany Searle, H&HS Supervisors Julie Herbst and Jessi Goble, Kathy Robb-Aitkin Age, AC Economic Development Coordinator Mark Jeffers and Paul Vold-KKIN.

**Approved Agenda**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voting yes to approve the August 23<sup>rd</sup>, 2022 Health & Human Services Board agenda as presented.

**Approved Minutes**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the July 26<sup>th</sup>, 2022 Health & Human Services Board minutes.

**Approved Bills**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voting yes to approve the bills.

**Building Resilient Inclusive Communities (BRIC) Grant Presentation**

Hannah Colby, HHS Public Health Educator & Lynne Jacobs, CARE Executive Director gave a presentation on the BRIC (Building Resilient Inclusive Communities) Grant.

- Food & Nutrition Security
  - o Aitkin Manor & Hill City Community Gardens

**Call to Order**

**Approved Agenda**

**Health and  
Human Services**

- Aitkin Community Food Shelf "SuperShelf"
- Palisade One Stop – Good Food Sold Here Network
- Aitkin Farmers' Market Food Hub
- Safe Physical Activity Access
  - City of Aitkin Walkable Audit
  - City of Aitkin City Park Planning
- Social Connectedness
  - Magic in Music
  - Music in the Park
  - Rippleside Elementary Grand Friends

## Director Updates

Cynthia Bennett, H&HS Director updated the board on the Health & Human Services 2021 Year End Report

- A snapshot of the work conducted in 2021
- Mental Health, Comprehensive Re-Entry, Chemical Dependency & Financial Recovery
- Prenatal, Young Children & Prevention Programs, Childcare, Child Protection, Adult Protection, People with Disabilities, Chronic Illness, Brain Injuries & Developmental Disabilities, and Aging & the Elderly
- Safety Net/Economic Support, Child Support, Food Hub, COVID-19, and Disease Prevention Control
- Initiatives Include: Suicide Prevention, Substance Misuse Awareness, Making a Change, Statewide Health Improvement Partnership, Families First Act and Local Mental Health and Wellbeing Interventions

## Committee Updates

The Board discussed AEOA, Tri-County Community Health Service (CHS) Board and H&HS Advisory Committee.

The meeting was adjourned at 9:50 a.m.

Next Meeting – September 27, 2022

Julianna Langlois, Extension Coordinator – introduced herself to the board and shared information about upcoming 4H events.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows.

- A) Correspondence File August 9, 2022 to August 22, 2022;
- B) Approve August 9, 2022 County Board Minutes;
- C) Approve Electronic Funds Transfers \$937,273.37;
- D) Approve Commissioner Vouchers: General Fund \$120,503.19, Reserves Fund \$78,925.82, Road & Bridge \$143,420.39, HHS \$25,568.66, State \$8,828.82, Trust \$12,205.01, Forest Development \$3,959.69, Townships/Cities/ARDC \$130,201.52, LLCC \$1,500.80, Parks \$13,984.57, COVID \$10,902.00, for a total of \$550,000.47;

**Citizens' Public Comment**

**Consent Agenda**

- E) Approve Auditor's Vouchers – Auditor Warrants: Reserves Fund \$37,440.00, Road & Bridge \$1,571,647.01, for a total of \$1,609,087.01;
- F) Approve Auditor's Vouchers – Sales, Use Tax and Diesel Tax July 2022: General Fund \$135.60, Road & Bridge \$1,405.93, Trust \$7.40, LLCC \$28.19, Parks \$419.45, for a total of \$1,996.57
- G) Approve Auditor's Vouchers – R&B Contracts: Road & Bridge \$207,854.06, for a total of \$207,854.06;
- H) Approve Manual Warrants/Voids/Corrections – LLCC Credit Cards Fees and Refunds: LLCC \$467.11, for a total of \$467.11;
- I) Approve Manual Warrants/Voids/Corrections – MTG Reg and Deed Tax, FSA Claims 40325001: General Fund \$240.98, State \$88,378.90 for a total of \$88,619.88;
- J) Approve Manual Warrants/Voids/Corrections – LLCC Refund: LLCC \$54.37, for a total of \$54.37;
- K) Approve Manual Warrants/Voids/Corrections – Elan Paid 08.04.2022: General Fund \$-3,787.16, Reserves Fund \$350.00, Road & Bridge \$93.17, HHS \$3,343.99 for a total of \$0.00;
- L) Approve Manual Warrants/Voids/Corrections – Returned, Account Closed – Land Department: General Fund \$130.40, State \$540.00, Trust \$18,000.00, for a total of \$18,670.40;
- M) Approve Manual Warrants/Voids/Corrections – Camping Refund 08.12.2022: Parks \$70.00, for a total of \$70.00;
- N) Adopt Resolution – County VSO Operational Enhancement Grant Program;
- O) Adopt Resolution – Large Assembly License – White Pine Logging;
- P) Adopt Resolution – Sheriff's Office Donation – Deloris Goetzke;
- Q) Adopt Resolution – Submit Iron Range Resources and Rehabilitation Board Grant;
- R) Adopt Resolution – Set Unorganized Townships Levies for 2023;
- S) Adopt Resolution – Search & Rescue Donation – Community Foundation;

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: County VSO Operational Enhancement Grant Program.

**BE IT RESOLVED** by Aitkin County that the County enter in to the attached B with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Improvement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1<sup>st</sup> Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED**, by Aitkin County that the County Veterans Service Officer, Penny Harms, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

**Resolution  
#20220823-104  
County VSO  
Operational  
Enhancement  
Program**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: Large Assembly License – White Pine Logging.

**Resolution  
#20220823-105  
Large Assembly  
License – White  
Pine Logging**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

White Pine Logging & Threshing Show – Williams Township.

This is scheduled to take place September 3rd, 4th & 5th, 2022 from 7:00 A.M. to 12:00 Midnight.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: Sheriff’s Office Donation – Deloris Goetzke.

**Resolution  
#20220823-106  
Sheriff’s Office  
Donation –  
Deloris Goetzke**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Ms. Deloris Goetzke, a private citizen \$75.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Ms. Deloris Goetzke Aitkin County Sheriff’s Office

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: Iron Range Resources and Rehabilitation Board Grant.

**Resolution  
#20220823-107  
Iron Range  
Resources and  
Rehabilitation  
Board Grant**

**WHEREAS**, the Aitkin County Board of Commissioners supports the grant application made to the Iron Range Resources and Rehabilitation Board (IRRRB). The application is to help fund the demolition of a house with attached garage and shed, and

**WHEREAS**, The Aitkin County Land Department has budgeted the remaining costs of the demolition,

**THEREFORE, BE IT RESOLVED, IF** Aitkin County is awarded the grant by the IRRRB, Aitkin County agrees to accept the grant award and may enter into an agreement with the IRRRB. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement, and

**BE IT FURTHER RESOLVED**, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: Set Unorganized Townships Levies for 2023.

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2023 for Cemetery (Revenue):

Unorganized Township Cemetery:

Shovel Lake Cemetery	
51-27	\$600
52-27	\$600
Hebron Cemetery	
50-25	\$1,500

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: Set Unorganized Townships Levies for 2023.

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2023 for Fire Protection purposes:

Unorg Township	
52-22	\$13000
51-22	\$150
45-24	\$750
47-24	\$1500
52-24	\$1500
50-25	\$1500
51-25	\$250
52-25	\$1500
50-26	\$1500
48-27	\$1000
49-27	\$5000
50-27	\$350
51-27	\$1500
52-27	\$2500

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: Set Unorganized Townships Levies for 2023.

**BE IT RESOLVED**, that the following sum of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2023 for Road and Bridge purposes: \$46,000.00.

**Resolution  
#20220823-108  
Set Unorganized  
Township Levies  
2023 (Cemetery)**

**Resolution  
#20220823-109  
Set Unorganized  
Township Levies  
2023 (Fire  
Department)**

**Resolution  
#20220823-110  
Set Unorganized  
Township Levies  
2023 (R&B)**

